Appendix 61

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Quezon
DEPED QUEZON
ICT UNIT
UPLOADED
Date/Time: AUG 06 2025
By: CHAN 5:10 PM
Ref. No. NOA 71-2025

Supplier: **M.I SEVILLA RESORT**
Address: **Purok Jasmin Domoit, Lucena City**
TIN **176-763-942-002**

P.O. No.: **2025-08-0133**
Date: **August 1, 2025**
Mode of Procurement: Negotiated Procurement-Small Value Procurement

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery **LUCENA CITY**
Date of Delivery September 3-4, 2025

Delivery Term within 30 Calendar Days upon receipt of PO
Payment Term 30 WORKING DAYS

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	pax	**September 3, 2025** FOOD, VENUE AND ACCOMMODATION (Breakfast, AM Snack, Lunch, PM Snack, Dinner)	69	1,989.00	137,241.00
	pax	**September 4, 2025** FOOD AND VENUE (Breakfast, AM Snack, Lunch, PM Snack)	69	799.00	55,131.00
		TITLE OF THE PROGRAM: Capacity Building Program for the Division and District GAD Focal Point			
					192,372.00

(TOTAL Amount In Word) ONE HUNDRED NINETY TWO THOUSAND THREE HUNDRED SEVENTY TWO PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

For: Marlina D. De Guzman
M.I SEVILLA RESORT
Signature over Printed Name of Supplier

August 4, 2025
Date

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO R. MARIN, JR.
Accountant III

ORS/BURS No.:
Date of the ORS/BURS :
Amount